

## CONFIRMING YOUR IDENTITY - Which documents do you need to provide?

The RDA Group is required to confirm your identity. In order to do this, you must provide documents as follows:

**If you can provide any document from Group 1 (below)** you need to produce three documents – one from Group 1, plus any two from Groups 1 or 2

**If you cannot provide a document from Group 1**, you need to produce five documents from Group 2

**NB: You may not use documentation printed from the internet e.g. internet bank statements.**

### LIST OF VALID IDENTITY DOCUMENTS

Please note that all documents must be in your current name. At least one must show your current address and at least one must show your date of birth

#### GROUP 1

- **Passport** any nationality
- **UK Birth Certificate** issued within 12 months of date of birth – full or short form acceptable
- **UK issued Driving Licence** England/Wales/Scotland/Northern Ireland; either photocard or paper. A photocard is only valid if presented with the counterpart licence
- **EU Photo Identity Card** EU countries only
- **HM Forces ID Card**
- **UK Firearms Licence**

#### GROUP 2

- **Marriage Certificate**
- **Financial Statement** e.g. pension, endowment, ISA – less than 12 months old
- **Birth Certificate**
- **Vehicle Registration Document**
- **UK P45/P60 Statement** – less than 12 months old
- **Bank/Building Society Statement** – less than 3 months old
- **Court Claim Form** documentation issued by Court Services – less than 12 months old
- **Utility Bill** (inc. mobile phone contract/bill) – less than 3 months old
- **Exam Certificate** e.g. GCSE, NVQ
- **TV Licence** – less than 12 months old
- **Addressed Payslip** – less than 3 months old
- **Credit Card Statement** – less than 3 months old
- **National Insurance Card**
- **Store Card Statement** – less than 3 months old
- **UK NHS Card**
- **Mortgage Statement** – less than 12 months old
- **Benefit Book** Child Allowance or Pension
- **Insurance Certificate** – less than 12 months old
- **Certificate of British Nationality**
- **Council Tax Statement** – less than 12 months old
- **Work Permit/Visa** – less than 12 months old
- **A document from UK Central/Local Government/Government Agency/Local Authority giving entitlement** (less than 3 months old) for example, from the Benefits Agency, the Employment Service or the Inland Revenue
- **Connexions Card**