

FULL PAYMENT
(non-refundable)
required at the time
of booking

Conquest Centre
Reg. charity no: 1103883



Facility Hire Agreement Form

Please complete all sections (IN BLOCK CAPITALS) then sign and date the agreement.

Name of hirer:

Organisation: (if applicable) _____

On behalf of the organisation referred to above, I confirm that the public liability cover will be provided through:

Insurance company: _____ Policy number: _____

Address:

Postcode:

Telephone number:

Email address:

Would you like to be added to our mailing list to receive emails on future news and events? Yes No

Facilities required:

- Therapy hut: Date(s): _____ Time from: _____ to: _____ £ _____
- Sensory room: Date(s): _____ Time from: _____ to: _____ £ _____
- Indoor arena: Date(s): _____ Time from: _____ to: _____ £ _____
- Outdoor arena: Date(s): _____ Time from: _____ to: _____ £ _____
- Stable(s) Date(s): _____ Number: _____ £ _____

Note: Conquest jumps are included in arena hire

Total = £ _____

Purpose of hire:

PRICE LIST

Sensory room: £10 p/hour	Therapy hut: £5 p/hour or £35 p/day	Both arenas: £235 p/day	Stable hire: £10 p/stable
Indoor arena: £200 p/day	1 or 2 horses = £25 p/hour	3+ horses = £30 p/hour	organisations, societies & clubs = £30 p/hour
Outdoor arena: £85 p/day	1 or 2 horses = £15 p/hour	3+ horses = £25 p/hour	organisations, societies & clubs = £25 p/hour

Conditions of Hire

1. Full payment is required at the time of booking and is non-refundable.
2. The person completing this form shall be considered the hirer and if hired on behalf of an organisation (society or club) then such organisation (society or club) shall be considered to be jointly and severally liable with the hirer.
3. The hirer shall not use the facilities for any purpose other than the stated "purpose of hire" shown on this form and shall not sub-hire or use the facilities or allow the same to be used for any unlawful purpose or do anything which may endanger the same or any insurance policies in respect thereof.
4. The hirer must ensure that all attending the session(s)/event(s) stay within the bounds of the loan (eg. the facilities hired). On no account should anyone enter any of the farm buildings. Note: the main drive and outside the houses are NOT to be used for car parking.
5. The hirer must ensure that all animals engaged in the event or permitted to attend are in good health and are up to date with vaccinations (for example: flu & tetanus).
6. The hirer must read all fire notices exhibited and bring their contents to the attention of those attending. **Smoking is NOT permitted anywhere on site.**
7. Conquest Centre will not be responsible for any loss or damage arising out of the hiring or for any loss, damage or injury which may be incurred by any persons or animals using the facilities during the hiring.
8. The hirer shall indemnify Conquest Centre against any claim which may arise out of the hiring or which may be made by any persons using the facilities during the hiring in respect to loss, damage or injury and the hirer shall indemnify Conquest Centre for the cost of the repair for any damage done to any of the facilities which may occur during the period of or as a result of the hiring.
9. The hirer will leave the facilities in a clean and tidy state, ensuring all equipment is put away (jumps etc) & all appliances are switched off at the end of hire (lights etc) or additional charges will apply. Guidance on specific equipment (eg. Sensory Room/Therapy Hut) will be given at the start of hire.
10. Regarding an equestrian event: no bedding/hay or droppings to be left in the car park.
11. Dogs on site by prior arrangement only. All dogs to be kept on leads outside the arena. Dog faeces must be picked up and disposed of at home/off site. Conquest Centre reserves the right to ban any dog should it be deemed necessary.
12. Conquest Centre reserves the right to cancel any booking (including stable hire: should there be infectious diseases reported in the area eg. strangles). A full refund or alternative date would be given/offered in this situation.
13. Conquest Centre reserves the right to decline any request.

HIRE AGREEMENT

I agree to the 'Conditions of Hire' and enclose **FULL payment** (please select):

*Cheque/cash for amount £ _____

Card payment completed: Date: _____ Receipt number: _____

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

***Please make cheques payable to: Conquest Centre**